Thank you for using our Foam Testing Service!

This Instruction Guide will take you through step-by-step how to label and return your foam samples - and what happens next!

If you have any questions, please don’t hesitate to contact us - send an email to info@foamtesting.com or give us a call on +44 (0) 1561 361515.

STEP 1: WHAT SAMPLES DO I NEED?

For each Produced Foam Test Report, we need:

- 1 litres of foam concentrate
- 0.5 litres of produced foam
- 1 litre of induction water

For advice on how to take your samples, please visit www.foamtesting.com

STEP 2: WHAT BOTTLES SHOULD I USE?

You can use most plastic bottles to return your samples, but please note the following:

- **Size:** please use bottles no larger than 1 Litre.
- **Type:** to minimise the risk of spillage, the bottles used must be made of sturdy plastic - not glass! - and have strong, leak proof lids. For added protection, we’d advise shrink-wrapping the bottles or putting them in plastic bags before sending.
- **Condition:** if using second-hand bottles, make sure they are clean and dry - both inside and out - before filling. The bottles must be in good condition and have no dents or cracks.

STEP 3: HOW DO I LABEL MY SAMPLES?

Once you’ve taken your Samples, you need to correctly label them.

Please label your bottles with the following information:

- **Company name**
- **Order Reference / P.O. No.** (provided on order confirmation)
- **Sample source**, eg truck, tank, port, ship, rig, etc.
- **Concentration**, eg 1%
- **Sample location point**, eg top, middle, bottom or mix
- **Foam type**, eg AFFF
- **Foam manufacturer**
- **Date of sample collection**

Tips:

- Use a permanent marker to complete this information.
- Ensure the bottles are clean and dry before writing on the labels.
- Sample bottle labels can be downloaded from www.firefightingfoam.com/resources
STEP 3: HOW DO I PARCEL UP MY SAMPLES?
Place your sample bottles into a suitable box or a sturdy plastic envelope.
- Make sure the lid is on tightly.
- Protect the bottles or fill any excess space with bubble-wrap.
- Please clearly mark the parcel with our address:

FOAM TESTING LABORATORY

c/o OIL TECHNICS (FIRE FIGHTING PRODUCTS) LTD.
LINTON BUSINESS PARK, GOURDON, ABERDEENSHIRE,
SCOTLAND DD10 0NH UNITED KINGDOM

STEP 4: WHAT PAPERWORK IS REQUIRED?
Please return with your samples:
- A copy of the Safety Data Sheet for the foam sampled.

Note:
- It is very important a Safety Data Sheet is included: if one is not enclosed, your courier may refuse to take collection of your sample.
- If you do not have access to a copy, generic example Safety Data Sheets for different foam types are available to download from our website: go to www.firefightingfoam.com/resources

STEP 5: HOW DO I GET MY SAMPLES TO YOU?
Ship them to us direct at the above address, using your usual courier service.

STEP 6: WHAT HAPPENS NEXT?
Once received, we will test your samples and send your report within 5 working days - or within 1 working day if you’ve chosen our priority service.
- Your report will be emailed to you.
- If you would like hard copy posted out, please let us know.

IT’S THAT EASY!